



**YANCEY COUNTY
VACANCY ANNOUNCEMENT**

DATE: August 3, 2023

YANCEY COUNTY is seeking a qualified individual for the following position:

TITLE: Veterans Service Officer

Part-Time Position (20 hours per week; Monday - Friday)

DESCRIPTION: This position is engaged in obtaining, compiling, and presenting information pertaining to claims for benefits allowable to veterans and their dependents. This position assists veterans and their dependents by first assessing their needs, and then taking appropriate action to file all available benefits on their behalf. Work is performed within the framework of State and Federal Laws, rules and regulations and is reviewed as appropriate. Position's work includes will include contacting the Department of Social Services, lawyers, doctors, other professionals and the general public in obtaining information and evidence needed when working as the claimant's advocate. It involves quasi-legal assistance to veterans and their dependents in securing benefits under the laws administered by the U.S. Department of Veterans Affairs (USVA). Other duties may be assigned as needed.

QUALIFICATIONS: Graduation from High School required with 2- or 4-year degree preferred. BS degree in business, psychology, social work or nursing preferred or an equivalent combination of training and work experience.

- An honorably discharged veteran who served on active duty in the armed forces.
- Will be required to be or become a member of The American Legion. This requirement authorizes Veterans Service Officer employees to examine the Veterans Military files which are classified as confidential.
- Must be accredited with the US Department of Veterans Affairs (USVA) and the NC Department of Military and Veterans Affairs (NCMVA) within eight months of hire.

LOCATION: Primary duty station for the position is the Yancey County Courthouse located in Burnsville, NC.

SALARY: Pay Rate dependent upon education/experience.



TO APPLY: Submit a Yancey County Application to the Yancey County Manager, 110 Town Square, Room 11, Burnsville 28714. Applications are available at the Yancey County Manager's office at 110 Town Square, Room 11, Burnsville or online at www.yanceycountync.gov/employment.

CLOSING DATE: Friday, August 18, 2023. Complete Application must be received by 5:00 p.m. in the Yancey County Manager's Office on the closing date. Late applications will not be considered.

HIRING AUTHORITY: The Yancey County Manager is the hiring authority for this position.

Equal Employment Opportunity Employer