



**YANCEY COUNTY
VACANCY ANNOUNCEMENT**

DATE: April 28, 2023

YANCEY COUNTY is seeking a qualified individual for the following position:

TITLE: Mountain Challenge Coordinator/4-H Program Assistant
Full-Time Position

DESCRIPTION: This position is focused on making a difference in the lives of youth in Yancey County. This position will be focused toward serving “at risk” youth and teens, with particular concentration on those already in the Juvenile Justice system. This position primarily serves to develop, plan, implement and evaluate youth educational programming focused on life-skills, leadership, and overall youth development. The Mountain Challenge Coordinator/4-H Program Assistant has split responsibilities (50/50) between the Juvenile Crime Prevention Council (JCPC) Mountain Challenge Program and the NC Cooperative Extension of Yancey County 4-H & Youth Development Program.

Work Schedule: 8:30 am - 5:00 pm with flexibility required. Occasional work required in evenings and weekends as necessary.

QUALIFICATIONS:

- Must exhibit willingness to work with “at risk” youth and diverse audiences. Previous experience working with “at risk” youth preferred.
- Must possess strong written and oral communication skills.
- Must have proficient computer skills, including Google Suite and Microsoft Office.
- Must have strong organizational skills.
- This position will require travel within the county, district and state using a personal vehicle.
- A valid NC Drivers’ License and ability to drive an 11-passenger van to transport youth.
- Must pass a background check and be subject to and pass periodic drug screening.
- Ability to lead and participate with youth in moderate to high levels of physical activity such as hiking, swimming, kayaking, ropes courses, zip lining, etc.
- Must be able to work independently and meet required deadlines with minimal supervision.



LOCATION: Primary duty station for the position is located in Burnsville, N.C.

SALARY: Starting at \$35,414, based on education and relevant work experience.

TO APPLY: Submit a Yancey County Application to the Yancey County Manager, 110 Town Square, Room 11, Burnsville 28714. Applications are available at the Yancey County Manager's office at 110 Town Square, Room 11, Burnsville or online at www.yanceycountync.gov/employment.

CLOSING DATE: Friday, May 12, 2023. Complete Application must be received by 5:00 p.m. in the Yancey County Cooperative Extension Office on the closing date. Late applications will not be considered.

HIRING AUTHORITY: The Yancey County Extension Director is the hiring authority for this position.

Equal Employment Opportunity Employer