



**YANCEY COUNTY
VACANCY ANNOUNCEMENT**

DATE: January 24, 2023

YANCEY COUNTY is seeking a qualified individual for the following position:

TITLE: Certified Medical Assistant - CMA, Yancey County Health Department
Full Time Position

DESCRIPTION: The Certified Medical Assistant, functions as an integral member of the interdisciplinary healthcare team in providing direct patient care. Also performs routine administrative and patientcare supportive duties in a Health System medical practice that assist medical and/or nursing staff in the examination and treatment of patients and ensure the clinic/office runs smoothly

QUALIFICATIONS:

- Graduation from accredited Medical Assistant program strongly preferred.
- High School or GED graduation required.

LOCATION: Primary duty station for the position is the Yancey County Health Department located in Burnsville, NC.

SALARY: Pay Rate dependent upon education/experience.

TO APPLY: Submit a Yancey County Application to the Yancey County Manager, 110 Town Square, Room 11, Burnsville 28714. Applications are available at the Yancey County Manager's office at 110 Town Square, Room 11, Burnsville or online at www.yanceycountync.gov/employment.

CLOSING DATE: Until filled. Complete Application must be received by 5:00 p.m. in the Yancey County Manager's Office on the closing date. Late applications will not be considered.

HIRING AUTHORITY: The Yancey County Board of Health is the hiring authority for this position.

Equal Employment Opportunity Employer