

# YANCEY COUNTY

## Opioid Settlement Fund Grant Application

**FY 2025 – 2026**

**DATE ISSUED:** Friday, May 2, 2025

**RESPONSE DUE DATE:** Friday, June 13, 2025, 5:00pm ET

### **SUBMIT APPLICATION TO:**

Morgan West, Project Manager/Clerk

Yancey County  
110 Town Square, Room 11  
Burnsville, NC 28714

[morgan.west@yanceycountync.gov](mailto:morgan.west@yanceycountync.gov)

(828) 682-3971



## **Eligibility Requirements and Rules**

### **I. Policy**

Yancey County government is set to receive \$4,613,743 through FY2038-2039 as part of the national opioid settlement. For the last three years Avery County has hosted public input meetings to consider the goals and spending plan of the settlement funds. For the upcoming FY2025-2026, Yancey County is soliciting competitive proposals that provide services and support in Yancey County that fall within Option A as laid out in the *Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation*. The following are eligible project areas within Option A:

1. Collaborative strategic planning
2. Evidence-based addiction treatment
3. Recovery support services
4. Recovery housing support
5. Employment-related services
6. Early intervention
7. Naloxone distribution
8. Post-overdose response team
9. Syringe Service Program
10. Criminal justice diversion programs
11. Addiction treatment for incarcerated persons
12. Reentry programs

Applications for funding will be considered by the Yancey County Board of Commissioners for approval. Approved requests will be funded through June 30, 2026, and each organization must apply annually thereafter for subsequent funding. Yancey County anticipates granting awards between \$20,000 and \$50,000 per applicant per fiscal year. While the County is open to considering grant awards that fall outside of this range, it is the intent of the County to incrementally utilize this funding over the next 15+ years. This funding strategy will be reviewed annually by the Yancey County Board of Commissioners, and public input meetings.

### **II. Who May Apply**

1. Organizations must have 501(c)(3) status verification through the IRS. Evidence of 501(c)(3) status must be provided with the application.
2. Startup non-profits will be considered for funding but must submit a budget and a plan of operation.
3. Applicant organizations that have not been in existence for at least two years or that have not obtained or applied for 501(c)(3) status, may apply under the umbrella of another eligible agency that will serve as the primary applicant and provide fiduciary responsibility.

### III. Grants Must Be Used For

1. A public purpose not otherwise provided by the County or that augments what is offered by the County, and follows the goals set forth in Option A.
2. Providing services or programs that are reasonably available to all people located in Yancey County.

### IV. Requirements for Funded Organizations

1. Organizations must anticipate providing a to date Narrative and Financial Progress Report at a meeting of the Yancey County Board of Commissioners around the halfway point of the grant award.
2. Organizations must provide a brief program overview at the annual public input meeting that is set to be scheduled in Spring 2026. Dates will be scheduled in consultation with funded organizations.
3. Organizations must provide a final annual Program Performance Report detailing use of the opioid settlement funds and the accomplishments of the program at the end of the funding period. This report must be presented at a regular meeting of the Yancey County Commissioners within 60 days of the conclusion of the grant.

### V. Review Process

1. Funding requests will be reviewed by an impartial five-member committee comprised of members not affiliated with any non-profit groups, organizations or departments within the County Government that are receiving or anticipated to receive opioid funding.
2. Funding recommendations on behalf of the committee will be presented at a meeting of the Yancey County Board of Commissioners.
3. Yancey County Board of Commissioners may award the entire amount, any portion of, or none of the funds requested in any application.
4. Applicant agencies should not anticipate that funding will be made available in future years and should not plan annual budgets that depend on funding from the opioid settlement, as that funding may not be possible.
5. Letters will be sent to applicants notifying them of the outcome of their requests within 30 days of the Yancey County Board of Commissioners approval.
6. Responses will be evaluated according to the following factors:
  - a. Project Description: 50 points
  - b. Implementation Plan: 20 points
  - c. Evidence-Based Practices and Expertise: 10 points
  - d. Results Evaluation: 10 points
  - e. Project Partners: 10 points
  - f. **Total Possible Score: 100 points**

**VI. Invoicing & Payment**

1. Yancey County will execute a Memorandum of Understanding (MOU) with selected organizations after approval of a scope of work and preliminary budget.
2. Yancey County will pay selected organizations on a reimbursement basis to provide services and support that pursue at least one Option A strategy. Yancey County and the selected organization will negotiate a schedule of payment that fits the needs of the organization, contingent on meeting other requirements set forth as referenced in section IV of this notice.
3. Grant recipients must provide a final financial account of documentation showing a general account of how funds were expended during the year. This documentation must be submitted within 60 days of the end of the award term. Organizations wishing to reapply for funding must provide this documentation with their subsequent grant application. A budget template will be provided to each organization selected to receive funding during contract execution.
4. Any unspent grant funds must be returned to the County within 15 days of the end of the award term, or July 15, whichever is earlier. Grant funds may not be saved from year to year, but agencies may reapply for the funding in the following fiscal year. Applicant agencies that do not return unspent grant funds or provide evidence that the funds have been spent on qualified expenditures will not be eligible to apply for funding in the following fiscal year.

**VII. General Information**

1. The application form can be found on the main page of the County's website at <https://yanceycountync.gov/> along with a printable application.
2. Applications received after the deadline will not be considered.
3. Applications that are incomplete will be deemed ineligible for funding and will be returned to the organization with an explanation of rejection.
4. Submission of a complete application is no assurance of funding.
5. All applications, including the financial information provided, are public records upon submission to the County, and therefore subject to public inspection upon request.
6. Applications are due to the County Manager's Office by Friday, June 13<sup>th</sup>, 2025, 5:00pm ET. See page 5 for additional submission information.

**IX. Questions**

For more information, contact Project Manager/Clerk Morgan West at (828) 682-3971 or [morgan.west@yanceycountync.gov](mailto:morgan.west@yanceycountync.gov)

## Yancey County Opioid Funding Application

APPLICATION DUE

*Friday, June 13<sup>th</sup>, 2025, 5:00pm ET*

Proposals must be formatted to print on eight and one-half by eleven (8 ½ x 11) inch paper size. The cover page information on page 6 must be included with each proposal submitted. Proposals must provide information in the same order as presented below, with sections clearly identified, pages numbered, and attachments labeled.

Items below marked “mandatory” must be included for the proposal to be considered responsive, however these items will not be scored as part of the proposal review. Items below marked “scored” are those that are awarded points as part of the evaluation process.

Yancey County Commissioners must make tough decisions when determining funding for organizations. While every effort is made to grant requests in full, it is possible that Commissioners may choose to only partially fund a request. On the cover page please provide your organization’s requested funding amount, as well as the minimum amount that would be needed to still administer programming in Yancey County for the upcoming year. \*\*Original signatures on the cover page will be required.

Please either mail or email your organization’s application to one of the following places:

**Please mail completed applications to:**

Yancey County Managers Office

Attention: Morgan West  
110 Town Square, Room 11  
Burnsville, NC 28714

**Please email completed applications to:**

Morgan West, Yancey County Project Manager/Clerk

[Morgan.west@yanceycountync.gov](mailto:Morgan.west@yanceycountync.gov)

**Cover page:**

**Organization Name:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Website:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_ **Federal Tax ID Number:** \_\_\_\_\_

**Contact Information:**

**Executive Director:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Primary Contact:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Other Team Members:** *(please include all that apply)*

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Requested Funding for FY25-26:** \_\_\_\_\_

**Minimum Requested Funding for FY25-26:** \_\_\_\_\_

**Option A Strategy Selection:** *(please list all that apply and include strategy number)*

- |                                       |  |
|---------------------------------------|--|
| 1. Collaborative strategic planning   | 7. Naloxone distribution                         |
| 2. Evidence-based addiction treatment | 8. Post-overdose response team                   |
| 3. Recovery support services          | 9. Syringe Service Program                       |
| 4. Recovery housing support           | 10. Criminal justice diversion programs          |
| 5. Employment-related services        | 11. Addiction treatment for incarcerated persons |
| 6. Early intervention                 | 12. Reentry programs                             |

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date

**I. Organization Overview (MANDATORY)**

Please provide the following:

1. Articles of Incorporation (*Attachment A*)
2. Mission statement along with goals and objectives (*Attachment B*)
3. Organization chart and board roster (*Attachment C*)
4. Organizations non-discrimination statement (*Attachment D*)

**II. Financial Information (MANDATORY)**

Please provide the following:

1. Prior year's independent financial audit (*Attachment E*)
2. Current year operating budget (*Attachment F*)
3. IRS Form 990 (*Attachment G*)

**III. Strategy Narrative and Qualifications (SCORED)**

Please respond to the following strategy narrative sections. Applicants are encouraged to submit responses in narrative form.

1. Project Description:
  - i. Please explain how requested funds will be used to achieve one or more goals from Option A. Goals must be outcome-based and descriptions need to provide enough information to fully understand your organization's proposed program.
  - ii. Organizations previously awarded funding through Yancey County Opioid Settlement Funds must provide a supplemental narrative that details activities undertaken in previous funding cycles and how future funding augments or expands those activities.
2. Implementation Plan:
  - i. Describe your organization's plan for implementing or expanding your organization's proposed programming.
  - ii. Please provide an estimated timeline for programmatic activities throughout the year.
3. Evidence-based Practices and Expertise:
  - i. Provide information on any evidence-based practices your organization plans to use and how those practices will be utilized in your proposed programming.
  - ii. Please include a short description of your organization's history that demonstrates qualifications to accomplish the proposed scope of work.
4. Results Evaluation:
  - i. Describe what a successfully implemented program would look like for your program.
  - ii. Please identify metrics that will be used to evaluate the success and effectiveness of your program. These can include, but are not limited to expansion of services, increased number of clients served, positive survey results from participants, expansion of community partners, identification

of new strategies/programs/partners, reduction of misinformation being shared, among others.

5. Project Partners:
  - i. Give specific examples of your organization's collaborative efforts with outside agencies to accomplish or enhance the results in the program(s) to be funded.
  - ii. Please detail any potential or anticipated project partners that may become involved in your organization's efforts or programming over the coming year.
6. Programmatic Budget:
  - i. Provide a programmatic budget that breaks down your organization's funding request by the Option A strategies selected. Please include information on additional funding sources used in the administration of your organization's proposed program.
  - ii. Provide a budget narrative tying programmatic activities to expenditures.