



## YANCEY COUNTY BUILDING INSPECTIONS

### PERMITTING PROCESS GUIDANCE

**TO SCHEDULE INSPECTIONS, PLEASE CALL (828) 682-7833**

The following list is provided to assist with new construction and property improvements. This document is intended as a helpful resource and may not include all regulatory processes. Should you have any questions, please contact one of the departments listed in this document for further information. Each step in this process should be completed in order before moving to the next step.

- 1) **Determine if the project property is located in the jurisdiction of Yancey County or The Town of Burnsville:** Although there is no zoning ordinance in the County's jurisdiction, properties inside the Burnsville Town limits are subject to the Town's ordinances. If you are unsure, contact the Town of Burnsville Public Works at (828) 682-2420 or the Yancey County Mapping office at (828) 682-2347
- 2) **Application for Floodplain/Watershed Permit:** If your property is located in a mapped Flood Hazard Area or the Yancey Watershed (or both), permits for development in these areas are required prior to beginning work of any type. These permits are also required before a Building Permit can be issued. Failure to obtain these permits prior to start of work may result in fines and penalties per the Watershed and Flood Prevention Ordinances. Contact Yancey Co. Emergency Management at (828) 682-1897 for these permits.
- 3) **Obtain Septic and Well Permits:** If the project requires a new well and/or septic system, you must apply for these permits with the Yancey County Health Department. Environmental Health will provide instructions for this process. They can be reached at (828) 682-6118
- 4) **Application for Address/E911:** Once the Septic and Well permits are approved, contact the Yancey County Addressing Department for issuance of your site address. Once the address is issued, the number must be posted at the entrance to the jobsite during construction for Emergency Services. The Addressing/Mapping Departments will provide the necessary applications and forms.
- 5) **Application for Building Permit:** After the above steps have been completed, application for a Building Permit can be made. Proof of Septic System approval, Address and Flood/Watershed permits (if applicable) are required to obtain a Building Permit. Applications can be found on the Yancey County website, or in person at the Inspections office at 202 Medical Campus Dr. in Burnsville. The office number is (828) 682-7833

#### **Other Info:**

**Bridges and Culverts:** Bridges and culverts must be suitable for supporting Emergency Vehicles and meet other requirements of the N.C. Fire Code. Contact the Fire Marshal's office for permitting information (828) 682-1897

**Deed and Covenant Restrictions:** These are not enforced by Yancey County officials. It is the responsibility of the permit holder to be informed of any such restrictions on property. For questions, contact the Register of Deeds office (828) 682-2174 or Tax Office at (828) 682-2198